

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING  
ROOM 113  
THURSDAY, MAY 10, 2001  
8:30 A.M.**

Commissioners Present: Kathy Campbell, Chair  
Bob Workman, Vice Chair  
Larry Hudkins  
Linda Steinman  
Bernie Heier

Others Present: Kerry Eagan, Chief Administrative Officer  
Dave Johnson, Deputy County Attorney  
Bruce Medcalf, County Clerk  
Gwen Thorpe, Deputy County Clerk  
Ann Taylor, County Clerk's Office

**AGENDA ITEM**

**1 APPROVAL OF STAFF MEETING MINUTES OF THURSDAY, MAY 3, 2001**

Heier said he misspoke during discussion of a City/County position regarding use of ethanol. He said Nebraska is actually the third largest, rather than the largest, producer of ethanol.

**MOTION:** Heier moved and Steinman seconded approval of the Staff Meeting minutes of Thursday, May 3, 2001, with that correction. Heier, Steinman, Hudkins, Workman and Campbell voted aye. Motion carried.

**2 ADDITIONS TO THE AGENDA**

A. Report on a Meeting with Nebraska Association of County Officials (NACO) and the Chamber of Commerce

**MOTION:** Steinman moved and Hudkins seconded approval of the additions to the agenda. Steinman, Hudkins, Workman, Heier and Campbell voted aye. Motion carried.

### 3 LEGISLATIVE UPDATE - Gordon Kissel, Legislative Consultant

Gordon Kissel, Legislative Consultant, gave a legislative update (Exhibit A), noting the following:

- O Debate continues on LB 465 (changes and eliminates Tax Equalization and Review Commission appeal procedures), the Revenue Committee's priority bill. He noted that an amendment by Senator Landis that would have required a preponderance of evidence standard was withdrawn. An amendment that provides counties the option of having the Attorney General represent their interests was adopted.
- O Governor Johanns and Senator Thompson have reached a compromise on LB 598 (changes placement and treatment services provisions for juveniles). The amendment calls for the Juvenile Task Force to examine the effectiveness of juvenile evaluation practices used by the Nebraska Department of Health and Human Services (HHS). It also gives the Juvenile Court the authority to solicit a recommendation from the Office of Juvenile Services (OJS) prior to placement and to order other treatment, should they determine the treatment is not in the best interests of the juvenile.
- O LB 640 (renames grants and provides for a county aid program under the Juvenile Services Act) will likely be heard on Select File next week.
- O LB 366 (changes provisions relating to zoning by county boards and nonfarm buildings) is on the agenda today. Senator Bromm will offer an amendment to delete the committee amendment which would have limited the provisions to counties with populations over 100,000 and add permissive language to give counties that wish to do so the authority to issue building permits.
- O LB 600 (changes agricultural and horticultural land valuation provisions) moved out of Revenue Committee, but won't be up for debate this legislative session.
- O There are 10 amendments pending for LB 142 (authorizes creation of municipal counties). He said the bill is a "work in progress" and an interim study will be conducted.

In response to a question from Campbell, Kissel said LB 616 (authorizes road maintenance agreements between counties, cities and villages) is on General File and will probably be addressed next year.

The Board approved a draft of a letter of support for LB 640 (Exhibit B).

#### ADDITIONS TO THE AGENDA

##### B. Girl's State

**MOTION:** Hudkins moved and Steinman seconded approval of the addition to the agenda. Hudkins, Steinman, Workman, Heier and Campbell voted aye. Motion carried.

## ADDITIONS TO THE AGENDA

### A. Report on a Meeting with Nebraska Association of County Officials (NACO) and the Chamber of Commerce

Workman said transportation concerns related to holding the Nebraska Association of County Officials (NACO) Annual Convention in Lincoln in 2003 have been worked out.

Workman said a question has arisen as to whether Valentino's has been awarded an exclusive catering contract for the Lancaster County Agricultural Society's Event Center.

Hudkins said he believes a special camper hookup rate should be offered to the parents of County Fair exhibitors who must stay on-site. He also stated that questions remain as to the type of permits that are required for the camper hookups and as to who has jurisdiction.

### B. Girl's State

Workman agreed to meet with the Girl's State participants and to brief them on the County Board's responsibilities.

### 4 SAFETY & WELLNESS UPDATE - Bill Kostner, City Risk Manager; John Reid, City Safety & Training Coordinator; Sue Eckley, Workers' Compensation & Risk Management Manager

Bill Kostner, City Risk Manager, and John Reid, City Safety & Training Coordinator, reported on City/County Safety and Wellness activities.

Sue Eckley, Workers' Compensation & Risk Management Manager, reported that there were 44 County participants in the 2001 Lincoln/Lancaster County American Heart Walk. She also stated that more than 100 County participants are anticipated in the Corporate Run 2001.

Hudkins asked about a proposal to place heart defibrillator boards in the County-City Building.

Reid said grant efforts have not been successful, to date.

**MOTION:** Hudkins moved and Workman seconded to include a heart defibrillator board on the Keno Fund list for funding consideration.

Heier asked that blood pressure screenings also be offered on Tuesdays, perhaps on an alternating basis.

Eckley noted that shift workers have also requested additional blood pressure screening times.

**ON CALL:** Hudkins, Steinman, Heier, Workman and Campbell voted aye. Motion carried.

Hudkins agreed to ask Don Killeen, County Property Manager, whether there is a heart defibrillator board in the Justice and Law Enforcement Center and if there is not, whether the City might be willing to purchase one for that building.

**5 VETERANS' SERVICE QUARTERLY REPORT AND APPOINTMENT OF VETERANS' SERVICE COMMITTEE MEMBER - Gary Chalupa, Veterans' Services Officer**

Veterans' Service Quarterly Report

Gary Chalupa, Veterans' Service Officer, reviewed *Quarterly Report of County Veterans' Service Committee* (Exhibit C).

Appointment of Veterans' Service Committee Member

Chalupa said Eldon Wilhelm's term on the Veterans' Service Committee will expire in July, 2001 and there are four applicants for the vacancy. He said the Veterans' Service Committee has recommended that Wilhelm be reappointed to serve a second, five year term.

**MOTION:** Hudkins moved and Heier seconded to recommend reappointment of Eldon Wilhelm to the Veterans' Service Committee and to direct Gary Chalupa, Veterans' Service Officer, to prepare for that appointment at a County Board of Commissioners Meeting. Hudkins, Heier, Workman, Steinman and Campbell voted aye. Motion carried.

Chalupa reported that new legislation requires the Veterans Administration to provide long-term nursing home care for certain veterans.

Campbell said Larry Van Hunnik, Lancaster Manor Administrator, has made some inquiries in this area and asked that additional discussion be scheduled on a Staff Meeting agenda.

Chalupa also distributed brochures related to Veterans Expo 2001 which will be held in Omaha, Nebraska, May 26, 2001 (Exhibit D).

**6 REVIEW OF MARSH INC. CONTRACT** - Diane Staab, Deputy County Attorney; Bill Kostner, City Risk Manager

Diane Staab, Deputy County Attorney, said the third year of the three-year contract with Marsh, Inc. begins June 1, 2001. The contract provides for renegotiation of the fee, each year of the contract, and said Marsh, Inc. has requested a 10 percent increase for the coming year. Marsh Inc. has agreed to withdraw the request for an increase if the County agrees to another three-year contract.

Bill Kostner, City Risk Manager, said the Personnel Department's recommendation is to continue with Marsh, Inc. for one more year, then proceed with a Request for Proposals (RFP).

In response to a question from Hudkins, Kostner said Marsh, Inc. does not provide as much analysis as the previous consultant did, but said that consultant was located out-of-state which also had its downsides.

Staab noted that the contract will expire in 30 days if the County does not agree to renegotiation. She added that this is not the optimum time to search for a new consultant.

Workman asked whether the County could get along without a consultant for 12 months.

Kostner said the County is in the process of negotiating rates and looking at plan options for health and dental insurance and said something might "slip through" if there isn't proper analysis. He said the City has not taken any action on its contract with Marsh, Inc. and would like to "try to go the same way".

Heier asked whether the Purchasing Department, Personnel Department or Risk Management could provide the necessary analysis.

Campbell suggested tying the increase to performance.

Eagan noted that a meeting is scheduled next week with representatives of United HealthCare and Marsh, Inc. and said Marsh Inc. will provide an analysis at the May 17<sup>th</sup> Staff Meeting. He also noted that professional services do not have to be bid.

Board consensus to delay a decision on the contract until Tuesday, May 22<sup>nd</sup>. The Board will hold a Staff Meeting on that date immediately following the County Board of Commissioners Meeting.

The Board asked Kostner to contact several of the private entities in Lincoln to ask who provides them actuarial data on health insurance.

**7 CORNHUSKER PLACE CONSTRUCTION** - Jim Baird, Cornhusker Place Director; Patty Schumann, Assistant Director; Dave Kroeker, Budget and Fiscal Officer

Jim Baird, Cornhusker Place Director, reviewed the following (Exhibit G):

- Completed Phases of Multi-Year Renovation*
- Cornhusker Place, Inc. Statistics*
- Cornhusker Place Facts*
- Old and New Designs for Renovation

Baird said the City and County each contributed \$40,000 towards the cost of four quiet rooms and said \$30,000 has been billed back to each. He said three of the four quiet rooms have been constructed, at a cost of \$120,000, and construction of the fourth room has been delayed. Baird said it will cost approximately \$800,000 for the next phase of renovation and said funds are anticipated to be raised through a capitol campaign and grants. He requested a payout of the remaining \$10,000, which will be applied towards the completed phase.

Dave Kroeker, Budget and Fiscal Officer, said the \$10,000 is still budgeted in the Keno Fund.

**MOTION:** Steinman moved and Workman seconded to request Cornhusker Place to submit the final bill for the quiet room project and to authorize Dave Kroeker, Budget and Fiscal Officer, to pay that bill. Steinman, Workman, Heier, Hudkins and Campbell voted aye. Motion carried.

**8 ADVISORY COMMITTEE MATERIALS ON THE INTERLINC WEBSITE; LINCOLN-LANCASTER COUNTY ECOLOGICAL ADVISORY COMMITTEE'S PUBLIC RELATIONS PLAN** - Doug Thomas, Information Services Director; Terry Lowe, Information Services Project Manager; Dan Ludwig, Lincoln-Lancaster County Ecological Advisory Committee

Advisory Committee Materials on the InterLinc Website

Doug Thomas, Information Services Director, said it is reasonable for the advisory committees to have materials on the InterLinc website.

Campbell said the advisory committees should work through Information Services to ensure uniformity.

Thomas noted that the Citizen Information Center is involved in website design and maintenance of data, noting many of the City and County agencies have on-site staff doing web development, within the standards.

Steinman said there also needs to be oversight of material.

Eagan suggested that the Deputy Chief Administrative Officer serve as the contact person for all of the advisory committees.

The Board concurred.

#### Lincoln-Lancaster County Ecological Advisory Committee's Public Relations Plan

Dan Ludwig, Lincoln-Lancaster County Ecological Advisory Committee, said his committee could like to promote ecological awareness through sponsorship of workshops or events.

Campbell explained that advisory committees do not have any authority to act, in and of themselves, and said all advisory events must be approved by the County Board. She added that recommendations must be brought forward through the committee structure.

#### **9 COUNTY ATTORNEY/PUBLIC DEFENDER CASE MANAGEMENT SYSTEM** - Gary Lacey, County Attorney; Dennis Keefe, Public Defender; Doug Thomas, Information Services Director; Ron Brooks and mark Wieting, Information Services

Gary Lacey, County Attorney, explained that the current case management system does not provide needed information.

Dennis Keefe, Public Defender, said he and Lacey have identified the key elements of a new system and discussed these with Information Services. He said these requirements may necessitate development of a new system. Keefe noted that the City Attorney's Office was contacted, but opted not to participate.

Ron Brooks, Information Services, presented *Case Management Schedule* (Exhibit H), and said it will cost \$39,424 to conduct the requirements study and make recommendation on direction, scope and cost of implementation.

In response to a question from Heier, Brooks said these two phases would generally equate to 20 percent of an average project.

Lacey suggested that it may be possible to market the product, which will be tailored to Nebraska law.

Doug Thomas, Information Services Director, said Douglas County and Sarpy County may have an interest and said it may be possible for them to run the case management system off the Internet.

Keefe suggested that the Public Defender and County Attorney in those counties be invited to participate in discussions.

In response to a question from Campbell, Dave Kroeker, Budget and Fiscal Officer, said \$80,000 to \$90,000 has been included in Information Services' Budget for this project.

Campbell said a project of this magnitude needs to be addressed as a budgetary item and said the Board shouldn't commit to this phase unless it is willing to finish the project. She suggested that a letter be sent to the Douglas and Sarpy County Boards explaining the project and asking for a financial commitment from both boards.

## **10 BUDGET OVERVIEW - Dave Kroeker, Budget and Fiscal Officer**

Dave Kroeker, Budget and Fiscal Officer, reviewed the following documents (Exhibits I):

*O Lancaster County Comparison FY02 to FY01 Expense Budget*

Kroeker reported a 10.60 % increase in General Fund Operating a 12.48% increase in Total Operating.

*O Lancaster County Comparison FY02 to FY01 Revenue Budget*

Kroeker reported a 4.54% increase in General Fund Operating and 8.59% increase in Total Operating (reflects a significant increase in Lancaster Manor's rates).

*O Lancaster County Property Tax Funded Budgets, FY02 Requested Budget Compared to FY01 Adopted*

Kroeker reported that the tax funded budgets total \$4,758,422 (11.34% increase) versus \$3,678,663 (9.20% increase) last year.

Kroeker said funds that may be received from the Health Trust Fund (tobacco settlement money) are not reflected in *Community Mental Health Center (Estimated Tax Change)*. He said Dean Settle, Community Mental Health Center Director, believes it may be possible to use that money to buy down the county's participation.

*O FY01 Budget, Group Health Insurance and Group Dental Insurance*

Kroeker projected a 41% increase in group health insurance and 69% increase in group dental insurance costs (reflects change that was effective January 1, 2001).

*O Lancaster County, Employees by Agency, Last 5 Years*

*O Lancaster County Building Fund Budget*

Hudkins asked Kroeker to ask Don Killeen, County Property Manager, whether sufficient funds are budgeted for renovation of space in Trabert Hall.

Steinman said space may also need to be renovated for the Drug Court.

Kroeker said it may be appropriate to move County Extension's renovation costs to this budget.

Kroeker reported that the Sheriff's Department has indicated that it would like to propose a different use for the funds budgeted for its airplane overhaul.

Hudkins said funds also need to be budgeted for building vehicle storage space for that department.

Heier said it may be necessary to budget additional funds for Heating, Ventilation and Air Conditioning (HVAC) System at Airpark.

- Juvenile Detention Facility*
- Use of Three Year Juvenile Detention Levy Prior to Issuing Bonds*

Kroeker said the County should be able to pay \$687,000 towards the bond issue this year and still have \$313,000 left to use for contingencies or for bond reduction next year.

Hudkins asked what fund would be used to pay the arbitrage.

Kroeker said there is an additional \$100,000 contingency built into the general construction contract.

- Lancaster County Inheritance Tax Collections*

Kroeker said inheritance tax collections are at an all-time high. He estimated that an additional \$500,000 will be collected before the end of the year.

- Lancaster County, Year End Fund Balances from Budgets*

Kroeker recommended adding \$500,000 to the General Cash Reserve.

- Keno Fund, FY02 Proposed Budget*

Additional projects suggested were the County Attorney/Public Defender Case Management System, Homestead Trail, heart defibrillator board for the County-City Building and landscaping for the area between the County-City Building and Justice and Law Enforcement Center.

Kroeker said 5 percent will also need to be added for human services (prevention grants).

- O *General Government (612)*
- O *Justice System (628)*
- O *Health & Human Services (805)*
- O *P.C. Requests for FY01*

Kroeker also reviewed the following (Exhibit J):

- O *FY02 Valuations & Tax Rates*
- O *Lancaster County, LC-3 Supporting Schedule*

**11 STREET LIGHTS ON RADCLIFFE ROAD** - Don Killeen, County Property Manager

Don Killeen, County Property Manager, said Olsson Associates, the engineering firm for the project, overlooked the need for the four light poles. The cost is not estimated as the work will need to be bid.

Killeen also reported that Lincoln Mattress Company has not decided whether the design offered by Olsson Associates for its driveway access problem (the level of Radcliffe Road was raised for drainage purposes which increased the steepness of driveways off that road) is acceptable.

**12 ACTION ITEMS**

- A. Request from Don Thomas, County Engineer, to Request Position Letters from the Hickman City Council and Hickman Rural Fire District Board Regarding Viaduct on 68<sup>th</sup> Street

**MOTION:** Steinman moved and Hudkins seconded approval. Steinman, Hudkins, Heier, Workman and Campbell voted aye. Motion carried.

- B. Joint Letter with the City of Lincoln to the Lower Platte South Natural Resources District (NRD) Supporting the Homestead Trail

Campbell said the City and County were asked to clarify the history of cooperation on projects and what is being asked of the Lower Platte South Natural Resources District (NRD) with regards to the Homestead Trail.

Heier said he does not want the County to end up owning Homestead Trail. He also questioned whether the letter should be brought forward at a public hearing.

Hudkins suggested deferring the matter until after the NRD Board's vote.

Workman said there is concern that the NRD is under the impression that the County will step forward to take ownership of the section of Homestead Trail if it does not do so. He said the letter clarifies that the City and County want the NRD Board to accept title.

Campbell said she believes the letter reaffirms the County Board's position and action at the April 17<sup>th</sup> County Board of Commissioners Meeting to approve the supplemental attachment to the interlocal agreement for Homestead Trail.

**MOTION:** Steinman moved and Workman seconded to authorize the Chair to sign the letter, in conjunction with the Mayor, to the Lower Platte South Natural Resources District (NRD).

Dan Ludwig, Lincoln-Lancaster County Ecological Advisory Committee, appeared and said other options for ownership, such as trusts, are available. He encouraged the Board to look at the issue "on a much larger scale" than just Homestead Trail.

Heier said he does not oppose trails but does not believe the letter accurately expresses the County Board's position.

Hudkins concurred and said he thinks the letter goes far beyond what the County Board agreed to.

**ON CALL:** Steinman, Workman and Campbell voted aye. Heier and Hudkins voted no. Motion carried.

**MOTION:** Heier moved and Hudkins seconded to have the County Board send a separate letter to the Lower Platte South Natural Resources District (NRD) endorsing the County Board's position last week pertaining to the trails, indicating the County Board's support of the trail's organization and stating that it would like the NRD to own this section of the Homestead Trail. Heier, Hudkins and Workman voted aye. Steinman and Campbell voted no. Motion carried.

C. Correction of a Clerical Error in Contract with the City of Lincoln  
Regarding the Lincoln-Lancaster Women's Commission, C01-164

Dave Johnson, Deputy County Attorney, said resolution numbers need to be corrected on the contract (Exhibit E).

**MOTION:** Steinman moved and Heier seconded to authorize the Chair to initial the corrections on the contract. Steinman, Heier, Hudkins, Workman and Campbell voted aye. Motion carried.

D. Acceptance of \$100 as Settlement of the County's Interest in Class Action Against General Motors

Dave Johnson, Deputy County Attorney, distributed copies of a letter from the lead class attorney detailing General Motors (GM) pickup truck-fuel tank class action settlement choices (Exhibit F). He said only documentation for acceptance of the cash alternative was received.

Workman said he believes this is a third party solicitation.

The Board directed Johnson to pursue the option of a \$1,000 discount towards the purchase of an eligible new GM vehicle, up to the deadline of May 17, 2001.

### 13 CONSENT ITEMS

- A. Microcomputer Purchases:
  - 1. C#2001-140, \$555.59 from the County Treasurer's Budget for Quick Books Pro 2001, 5 Users
  - 2. C#2001-145, \$1,627.18 from the Microcomputer Fund to Replace a Broken PC in the County Assessor's Office
- B. Request from Cori Beattie, County Board Administrative Secretary, to Attend WorkWell Conference on June 20, 2001 at Mahoney State Park (\$49 from the Wellness Budget)
- C. Vacation Request from Doug Ahlberg, Emergency Management Director, for May 25 to May 27, 2001; and Request to Attend Nebraska Emergency Management Agency (NEMA) State and Local Assistance Seminar in Kearney, Nebraska, May 30-31, 2001
- D. Vacation Request from Russ Shultz, Noxious Weed Control Authority Superintendent, for May 28 through June 4, 2001

**MOTION:** Steinman moved and Heier seconded approval of the Consent Items. Steinman, Heier, Hudkins, Workman and Campbell voted aye. Motion carried.

### 14 ADMINISTRATIVE OFFICER REPORT

- A. Meeting with the Lincoln Independent Business Association (LIBA) Tax Efficiency Committee

Eagan said the Deputy Chief Administrative Officer position was discussed. He said the Tax Efficiency Committee reiterated that it would like written answers to the questions that were raised in discussion at the April 12<sup>th</sup> Staff Meeting and said he is drafting these responses for Board review.

Eagan noted that Hudkins stated at the meeting that the Chair had agreed to promote Cori Beattie, County Board Administrative Secretary, or give her additional duties and to hire a receptionist, but said the Board changed direction after Eagan gave "an impassioned plea" that he had to have a chief deputy officer. He said this statement is a mischaracterization of his position and statements, which are reflected in the record of the October 26, 2000 Staff Meeting.

Hudkins said it was his recollection that when asked to reconsider the request to elevate Beattie's position and hire a receptionist, Campbell had agreed to do so on a six month trial basis, but stated Heier had said "No, we've talked about the Chief Deputy (Administrative Officer) position and that's what we need to do." He said it was also his recollection that Eagan had stated "You need to make a decision. You decided you were going to do this back in January and you need to do it."

Campbell said she does not recall "Kerry ever imploring us to do anything" and said the County Board needs to make it clear to the Lincoln Independent Business Association (LIBA) that the County Board is driving this decision, not Kerry Eagan. She also stated that she is unclear whether the Tax Efficiency Committee is opposed to additional assistance in the office or whether their consternation is with the newly created Department of Administrative Services.

B. Petition for Road Vacation at Approximately 11<sup>th</sup> Street Between Fletcher Avenue and Interstate 80 (I-80)

Eagan said the request is related to a 30' wide strip of County right-of-way. He said a petition for vacation of public road was submitted with two signatures, but said ten signatures are actually required. Eagan noted that the County Board may also direct the County Engineer to conduct the road vacation study.

**MOTION:** Steinman moved and Hudkins seconded to direct the County Engineer to conduct a road vacation study.

Dave Johnson, Deputy County Attorney, said action, by means of a resolution, should take place at a County Board of Commissioners Meeting.

The maker and seconder of the motion withdrew their motion.

Eagan recommended that the property be declared surplus and sold at a public sale.

C. Report on Meeting with Nationwide Retirement Solutions Representatives

Eagan said Nationwide Retirement Solutions would like to hold seminars on investing and retirement on June 21<sup>st</sup> and August 16<sup>th</sup>.

Eagan also reported that a number of employees still have their Post Employment Health Plan (PEHP) funds invested in the money market, which has the lowest rate of return. He said Nationwide Retirement Solutions has offered to contact these employees regarding investment of these funds, but said they would also like to provide a pitch for deferred compensation. Eagan noted that a "hot link" on the Internet website was also offered and said all of the deferred compensation providers should be provided that opportunity.

Campbell suggested that all of the deferred compensation providers hold a "fair" for employees and asked that the Personnel Department assist with scheduling.

D. Dedication of Wilderness Park Bridge on Tuesday, May 29, 2001 at 5 p.m.

Campbell, Hudkins and Heier indicated that they plan to attend the dedication.

E. Health Insurance for Former Elected Officials

Additional information was requested.

F. Deputy Chief Administrative Officer

Georgia Glass, Personnel Director, appeared and recommended that second interviews be conducted with the top two candidates for the position, Gwen Thorpe and Patricia Lynaugh.

Heier and Hudkins indicated that they were satisfied with the first interviews.

**MOTION:** Workman moved and Steinman seconded to conduct second interviews with Gwen Thorpe and Patricia Lynaugh. Workman, Steinman and Campbell voted aye. Hudkins and Heier voted aye. Motion carried.

The Board scheduled the first interview at 3 p.m. on Tuesday, May 15<sup>th</sup>.

Steinman exited the meeting.

## **15 DISCUSSION OF BOARD MEMBER MEETINGS**

A. Families First & Foremost (F<sup>3</sup>) Joint Public Agency - Heier

Meeting was cancelled.

#### B. Public Building Commission - Campbell, Hudkins

Hudkins reported that most of the discussion focused on Block 101 (the block north of the County-City Building). He said the intent is to acquire the full block, demolish the existing buildings and build a surface parking lot. Hudkins said development of a space heater policy and an air conditioning problem in the 5-City TV Studio were also discussed.

#### C. Monthly Meeting with the Mayor - Campbell, Workman

Workman and Campbell reported that discussion focused on the letter to the Lower Platte South Natural Resources District (NRD) on the Homestead Trail, appointment of an Affirmative Action Director and the Lincoln/Lancaster County Health Department Director vacancy.

Campbell noted that a letter supporting ethanol as an alternative fuel is being drafted for presentation at the next City-County Common meeting.

#### D. Board of Health - Hudkins

Hudkins reported that the proposal to increase fees for any burning in the County and the City's three mile zoning jurisdiction has been tabled.

#### E. Region V - Heier

Heier reported that Blue Valley Mental Health does not have sufficient income to meet its budget and was given a 90 day extension.

### **16 EMERGENCY ITEMS AND OTHER BUSINESS**

Georgia Glass, Personnel Director, appeared and introduced Joyce Quinn the new Affirmative Action Director for the City and County.

### **17 ADJOURNMENT**

**MOTION:** Workman moved and Hudkins seconded to adjourn the meeting. Workman, Hudkins, Heier and Campbell voted aye. Steinman was absent from voting. Motion carried.

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Bruce Medcalf  
Lancaster County Clerk